



RFQ1-2025

Request for Quotes (RFQ)

Professional Services for STEM Education Programs

1. Introduction

Morrison Mentors, Inc. is seeking quotes from qualified consultants and service providers to support the rollout of our year-round STEM education initiatives designed to increase students' knowledge, build their STEM identities, develop 21st-century skills, and engage families and communities.

We invite proposals from professionals who can provide services in *curriculum development, instructional staff training, parent support workshops, and other professional development areas* that will strengthen our programs and instructional team.

2. Scope of Services

A. STEM Education & Instructional Techniques

We aim to enhance our instructional team's ability to deliver engaging, hands-on, and inquiry-based STEM learning experiences. Training topics can include, but are not limited to:

- Inquiry-based learning and hands-on STEM teaching
- Project-based learning (PBL)
- Technology integration in STEM – robotics, AI, 3D printing, VR/AR, game design, graphic design, laser cutting, CNC machining, digital fabrication, EdTech tools, etc.
- Differentiated instruction
- Lesson planning
- Curriculum development
- STEM-infused art
- STEM-infused literacy and math integration
- Social-emotional learning (SEL) integration
- Culturally responsive teaching
- Classroom management
- Diversity, Equity, Inclusion & Belonging (DEIB) in STEM
- Behavioral intervention and trauma-informed teaching strategies

B. Leadership, Program Management and Community Engagement

We aim to leadership, mentorship, outreach, and operational skills to foster a positive culture, streamline programs, and strengthen relationships with students, parents, and partners. Training topics can include, but are not limited to:

- Facilitation and public speaking
- Student and parent engagement strategies
- Community outreach and partnership development

Morrison Mentors reserves the right to select multiple providers, negotiate pricing, or request additional information from respondents as needed.

- Health and safety (CPR, first aid, crisis management)
- Financial Literacy & Planning (budgeting, financial management, understanding taxes for both the organization and staff)
- Conflict resolution
- Communication
- Emotional intelligence
- Leadership
- Decision-making
- Time management and productivity tools
- Content creation and storytelling
- Social media strategy
- Cybersecurity and data protection

C. Parent & Community Engagement Workshops

We aim to provide parents with tools to better support their children's education at home. Workshop topics may include, but are not limited to:

- STEM awareness & career pathways
- Digital safety & responsible technology use
- Financial literacy for families
- Social-emotional learning & parenting strategies
- Supporting students with disabilities in STEM
- College & career readiness for STEM fields
- English literacy classes

D. Other Training & Support Services

We are ***open to additional proposals*** in areas that would ***upskill our staff, enhance program quality, or support student and family engagement***. Feel free to identify any additional areas in which you can provide support services.

3. Submission Requirements

Interested vendors should submit a ***quote*** including:

- A brief introduction of yourself and/or your organization and expertise
- Your resume/CV or organizational capability statement – including a description of your relevant experience, credentials, and/or past work
- A list and description of the specific service(s) you or your organization can provide, guided by the ***Scope of Services***
- A pricing structure, including hourly or per-session rates
- At least two references of whom you have provided similar services for

Submissions should be sent via email to procurement@mmentors.org.

4. Evaluation Criteria

Proposals will be evaluated based on the following:

- Expertise and experience in the subject area
- Alignment with Morrison Mentors' mission & program instructional goals

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- Cost-effectiveness of services provided
- Innovative and engaging approach to training

We look forward to collaborating with qualified professionals to ***enhance STEM education, empower our instructional team, and engage families in meaningful ways.***

For any questions regarding this RFQ, please contact procurement@mmentors.org.

CLOSING DATE FOR SUBMISSIONS: February 28, 2025